

Ford

Parish Council

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Yapton and
Main Road,
West Sussex

Dear Councillor

I hereby summon you to attend a parish meeting of Ford Parish Council. Meeting to be held on **Tuesday 15th January 2019 at 7.30pm** in Yapton and Ford Village Hall, Small Hall.

Morgan Taylor
Clerk to the Council & Responsible Finance Officer

Ford Parish Council Meeting

- 1. Apologies for absence**
- 2. Declarations of Interest** – Members are reminded that they are required to make a declaration in relation to any item on this agenda in which they may have any personal or prejudicial interests
- 3. Minutes from November meeting** – To agree the minutes of the last meeting as a true and correct record
- 4. Police Report** – Update from Cllr J Merritt
- 5. Guest speaker PCSO Geoffrey Gear** – Bognor Regis police officer
- 6. Finance** – to receive a report on the Councils financial position and authorise payments. In connection with the audit arrangements for local councils and the Annual Return must be completed by the Parish Council.
- 7. To set Precept for 2019/20 (See attached details of estimated expenditure)**
- 8. County Councillor report** – County Councillor J Pendleton may be present to give a report

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9. **District Councillor Report** – District Councillor S Haymes and D Ambler may be present to give a report
10. **Chairman's update** – Cllr Trevor Ford
a) NDP – confirmed at referendum, final approval by ADC 9th January 2019
11. **Memorial & Allotment Garden** – Update from Cllr D Smith.
a) To agree grant to H.A.G.S. to help in site maintenance owing to loss of revenue caused by empty plots.
12. **Community Resilience Plan** – Update from Cllr Ford
13. **Planning Applications**
a) F/27/18/CM
b) WSCC/002/19/CM
c) WSCC/003/19/F
14. **Report on Village Hall Management Committee meetings** – Cllr D Ambler may be present to give a report
15. **Footpath Report** Cllr D Armstrong
16. **Correspondence**
a) Rights of way updated inspection areas
b) Rod Hague flooding in Ford Lane
c) Grant funding from Climping & Middleton for H.A.G.S
17. **Requests for Donations** – None

Meeting Closed.

OPEN FORUM

N.B. any matters arising will be noted and added to agenda for next meeting to discuss

1. **Matters Arising** –
a) SID machine – Climping Clerk has put in request to WSCC. Waiting to be updated
b) Whites – Visit made by Jackie Pendleton, her report awaits.

NEXT MEETING:

Ford Parish Council – 19th March 2019 at 7.30pm, Yapton and Ford Village Hall, Small Hall

Ford Parish Council Budget 2019 - 2020 : (Estimates of income and Expenditure)

Expenditure	Expenditure to date (April 18 - Nov 18)	Forecast Expenditure (Dec 18- March 19)	2017/2018 Expenditure Total	2019/2020 Budget	Percentage Increase / Decrease
Staffing Costs					
Clerks Salary	£2,753.12	£1,376.56	£4,129.68	£6,333.60	53%
WSCC Payroll administration charge	£279.28	£0.00	£279.28	£300.00	7%
Office Accommodation	£585.00	£195.00	£780.00	£800.00	3%
TOTAL	£3,617.40	£1,571.56	£5,188.96	£7,433.60	
Administration					
Insurance Premium	£201.59	£0.00	£201.59	£205.00	2%
Audit Fees	£180.00	£0.00	£180.00	£180.00	0%
Data Protection Costs (ICO)	£35.00	£0.00	£35.00	£40.00	14%
Expenses Parish Mobile phone	£200.00	£119.96	£319.96	£359.88	12%
Expenses Parish Stationary	£230.00	£50.00	£280.00	£395.00	41%
Expenses Parish Postage	£16.08	£8.92	£25.00	£50.00	100%
Expenses Mileage	£50.00	£20.00	£70.00	£80.00	14%
Subscriptions	£17.00	£391.00	£408.00	£490.00	20%
Councillors' & Clerk's training	£0.00	£100.00	£100.00	£1,000.00	900%
Chairman's allowance	£300.00	£0.00	£300.00	£300.00	0%
Computer programme & licience costs	£864.96	£0.00	£864.96	£1,000.00	16%
Contingency for new computer accounts	£0.00	£0.00	£0.00	£210.00	N/A
Computer Support	£0.00	£0.00	£0.00	£0.00	N/A
Website maintenance/ isp subscription	£0.00	£0.00	£0.00	£150.00	N/A
New website creation & maintenance	£738.00	£0.00	£738.00	£0.00	-100%
Hire of hall for meetings	£72.00	£36.00	£108.00	£120.00	11%
Resilience room rent	£90.00	£0.00	£90.00	£90.00	0%
Parish Council Election Costs	£0.00	£0.00	£0.00	£0.00	0%
Repair/New of Parish Notice Boards	£0.00	£290.00	£290.00	£1,000.00	245%
TOTAL	£1,266.67	£1,015.88	£2,282.55	£5,669.88	
Memorial Garden					
Gardener	£680.00	£344.00	£1,024.00	£1,024.00	0%
Castle (Portsmouth) Water	£15.03	£15.03	£30.06	£35.00	16%
Tree Removal	£0.00	£0.00	£0.00	£400.00	N/A
Allotment Maintience	£0.00	£0.00	£0.00	£200.00	N/A
TOTAL	£695.03	£359.03	£1,054.06	£1,059.00	
Misc Expenditure, Grants & Donations					
Village Hall external maintenance	£0.00	£0.00	£0.00	£450.00	N/A
Memorial Service expences	£17.00	£0.00	£17.00	£20.00	18%
Grants/Donations	£200.00	£100.00	£300.00	£400.00	33%
TOTAL	£200.00	£100.00	£300.00	£870.00	
INCOME:					
Insurance claims/reimbursement	£0.00	£0.00	£0.00	£0.00	0%
VAT	£0.00	£150.00	£150.00	£150.00	0%
TOTAL	£0.00	£150.00	£150.00	£150.00	
TOTAL Expenditure	£5,779.10	£2,896.47	£8,675.57	£14,882.48	
Precept	£5,900.00	£5,900.00	£11,800.00	£16,000.00	
Central Government Grant			£0.00	£0.00	
GRAND TOTAL			£3,124.43	£1,117.52	
RESERVE FUNDS			£3,124.43	£1,117.52	

Precept and Banding Calculator

Current Year		Next Year	<i>Increase</i>
£11,800	Precept	£16,000	35.59%
394.0	Tax Base	410.0	4.06%
£29.95	Band D	£39.02	30.30%
	Band D increase per £1,000 precept rise	£7.44	
Full Breakdown by Band			
<u>Current Year</u>		<u>Next Year</u>	<u>Weekly Increase</u>
£19.97	Band A	£26.02	£0.12
£23.29	Band B	£30.35	£0.14
£26.62	Band C	£34.69	£0.16
£29.95	Band D	£39.02	£0.17
£36.60	Band E	£47.70	£0.21
£43.26	Band F	£56.37	£0.25
£49.92	Band G	£65.04	£0.29
£59.90	Band H	£78.05	£0.35

