

FORD PARISH COUNCIL.

Minutes of the AGM held on May 18th, 2026.

Yapton & Ford Village Hall.

Clerk to the council; clerk@fordwestsussex-pc.gov.uk

1. **Welcome & Apologies.** Cllr Henry Jones sent his apologies.
2. **Election of Chairman.** Cllr Smith was re-elected as Chairman. She accepted the post.
3. **Election of Vice Chairman.** Cllr Langmead was re-elected as Vice chairman. He accepted the post.
4. **Chairman's Annual Report.** The Chairman reported that she had met with Vistry, regarding LANDINGS/FORDHAMS. She expressed the Parish Council's preference for naming the site The Landings.
She thanked all who had supported her during her year as chairman. She reported that we are liaising well with SGN, which is helpful in keeping parishioners up to date.
5. **Declarations of Interest.** There were no new declarations. Cllr Langmead declared himself as a landowner in this area, and Cllr Smith declared she is on the CLT committee.
6. **Minutes of the AGM 2025.** These were agreed and signed off by the Chairman.
7. **Appointments of committees and offices.**
 - a. JWAAC. This is now defunct.
 - b. ADALC. Cllr Smith is the officer.
 - c. Village Hall management committee. Cllr Russell is the officer.
 - d. Footpath Ranger. Cllr Smith is the officer.
 - e. Memorial Garden. Cllr Smith is the officer.

- f. Planning Committee. All councillors are required as officers.
 - g. Waste management. Cllr worne is the officer.
 - h. Police Meetings. Cllr Russell is the officer.
 - i. Allotment. Cllr Smith is the officer.
 - j. Resilience Team. Cllr Russell is the officer.
 - k. Y&F and Clipping advisory group. Cllr Langmead is the officer.
8. **Re-appointment of internal auditor.** The council resolved to re-appoint Mrs Jennifer Smythe.
9. **Finance.** The Clerk had circulated the council's annual financial position in connection with the audit arrangements for local councils. All had viewed this document, and it was agreed to submit this to the internal auditor.
10. **Standing Orders/Financial Regulations/Grievance Procedure/Code of Conduct.** These had been reviewed by the councillors at the clerk's request, and as nothing had changed with these policies, it was agreed to continue with them.
11. **Insurance.** It was agreed to continue with the current insurers.
12. Subscriptions.
- a. SSALC
 - b. SLCC
 - c. NALC & WSALC
 - d. ADALC.
13. Freedom of Information. The council resolved to approve Process Matters for GDPR.
14. The next AGM is scheduled for May 17th, 2027.